
**MINUTES OF BRANDY HILL QUARRY COMMUNITY CONSULTATIVE
COMMITTEE MEETING**

Meeting Date:	Wednesday, 16 th November 2022	
Start:	11:03am	
Closed:	11.52am	
Venue:	Training Room, Hanson Brandy Hill Quarry	
Apologies:	Pre McGree, Margarete Richie, Chantal Parslow Redman, Andrew Driver, Dan Taylor	
Absent:	Port Stephens Council representative	
Present:	Lisa Andrews (LA)	Independent Chairperson
	Belinda Pignone (BP)	Environmental Planning & Compliance Coordinator
	Chantel Sullivan (CS)	Grad – Enviro, Sustainability & Safety
	Jessica Keegan (JK)	Grad – Enviro, Sustainability & Safety
	Brad Nelson (BN)	Quarry Manager
	Shaun Boland (SB)	Production Supervisor
	Rob Adams (RA)	Community Representative
	James Moore (JM)	Community Representative
	Neil Richie (NR)	Community Representative

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- 1 Opening & Welcome** – LA opened the meeting at 11.03am and welcomed all attendees.
 - 2 Apologies** – Pre McGree, Margarete Richie, Chantal Parslow Redman, Andrew Driver and Dan Taylor
 - 3 Declarations** - LA declared that she is an approved Independent Chairperson by the Department of Planning & Environment, engaged by Hanson to chair the meeting. No changes to members' previous declarations.
 - 4 Business arising from previous meeting minutes**

The minutes from 17-08-2022 were finalised and sent out on 02-09-2022.

ACTION ITEMS

ITEM	ISSUE	RESPONSIBILITY
1	Potential for RFS training day with Hanson & local residents (currently on hold due to COVID restrictions) – Held over. NR is meeting with RFS and will advise.	NR
2	Contact Council to see if one of their staff members could attend the CCC meetings – Completed.	LA
3	Advise of the species of trees that are to be planted on site – Belinda will provide a copy of this to LA to distribute.	BP
4	Advise of date crusher was heard before 6am – Completed.	CPR

- LA advised that she wrote to Port Stephens Council on 7 September 2022 in relation to a council representative being present at the CCC meeting. LA asked if there was an alternate delegate that could attend the meeting. No response has been received from Council.
- NR advised that Margarete Richie spoke to Council in relation to the pathway project. Council advised that an engineer had been appointed to the project, his name is Andrew Campbell. Andrew Campbell said to Margarete that he could be contacted anytime in relation to the pathway. NR provided Andrew Campbell's details to LA. LA advised that she would contact Andrew Campbell to discuss attending the next CCC meeting.

5 Correspondence

- 17/8/22– Email to members with the draft minutes for review.
- 2/9/22 - Email to members with the finalised minutes.
- 31/8/22 – Email from CPR with the date for the noise complaint at 5.50am. This information was forwarded through to Hanson the same day.
- 6/9/22 – Email from Hanson responding to complaint; advising that the crusher did not commence until 6am (in accordance with approval). CPR advised and acknowledged.
- 7/9/22 – Letter to PSC requesting staff member as an alternate delegate on CCC (Action Item 2).
- 9/9/22 – Acknowledgement email from PSC of receipt of letter, which was referred to the GM.
- 19/9/22 – Email to members advising that the Brandy Hill Quarry Biodiversity and Rehabilitation Management Plan has been approved by DPE.
- *23/10/22 – Email from RA regarding petition complaining about the design of the footpath for Brandy Hill Drive by the Port Stephens council. Forwarded to Hanson for information and response.
- 2/11/22 - Email to members with the Meeting Notice, Agenda & Correspondence Report for this meeting.

*LA read out email from RA regarding the petition about the design of the proposed footpath. Discussions resulted. Reiterated that PSC's new project manager for the footpath will be invited to attend the next CCC.

Action.

6 Reports & Updates

- **Project Update**
 - BP provided the update:

- SSD Consent – still in the same position as the last meeting. Currently waiting for the Water Management Plan to be finalised (this is the last Management Plan to be finalised). This should be approved in the next 4 weeks.
 - Federal: The Koala Habitat Plans and Koala Protection Plans have again been reviewed and more changes are required. Currently working through the changes that are required.
 - All approved documents are on the Hanson website and can be viewed by the community. BP will provide the link to the website to LA who will distribute it to the CCC members. **Action.**
 - Koala corridor works to begin Nov/Dec with Skyland Management.
 - Still in the approval process for the Stewardship site.
- **Projects/Activities that have taken place at Brandy Hill Quarry:-**
 - NAIDOC week.
 - R U OK DAY?
 - Water Consumption Reduction Plan – researching products and technologies that will save water around site.
 - Feral Animal Management.
 - Composting and Waste Management.
 - **Brandy Hill Major Projects**
 - Golden Highway upgrade
 - RAAF Base upgrade
 - John Hunter Hospital upgrade

7 General Business

- RA forwarded an email to LA in relation to a resident of Brandy Hill Drive having a petition signed in relation to the design of the footpath. The resident advised that the pathway was to cross over the road several times and was going to be bitumen instead of concrete. BP advised that she hadn't heard these specifics from Council apart from the design provided last year. NA advised that a design was provided by Council last year and thought that it only crossed over the road once. As the petition has received 500 signatures it is being put forward at a Council meeting in February 2023. The VPA process and construction of the footpath will be delayed until the petition is dealt with.
- RA requested clarity on how the 1.5 million dollar price was reached and would like more detail on the pathway design. NA advised that no real details had been received from Council, but costing must have been completed. BP advised that Hanson should hear from Council in the coming weeks in relation to detailed design and costings of the pathway.
- Truck routes were discussed during the meeting. SB advised that some trucks were required to go certain routes and some trucks were able to go PBS routes. PBS routes allow the trucks to carry extra tonnes which reduces their trips throughout the day. LA suggested inviting the Transport Manager, Grant Lahiff to attend the next meeting to discuss this with the CCC.

- JM advised that he was doing letter box drops and had his sound level meter turned on. Two Hanson trucks drove past him and were driving very close together, gave a noise reading of 93db and there were children waiting at a bus stop close by. He was worried as to what would happen. This occurred on 26 October at 3.05pm. BN said to call and advise him as soon as anything like this happened as they could then see what trucks were where and who may be driving them. BN said that he will provide this feedback to Grant Lahiff, Transport Manager.
- BN said that major maintenance will be occurring on the plant over the Christmas break. Sales will at this stage be closed until 10 January 2023.
- NR said that it had been previously discussed that the quarry may run out of rock. Questioned whether it had run out yet? BN advised that the site hasn't run out of rock and that lower quality rock is now being used.
- RA discussed the Seaham Carols. The Carols will be going ahead this year. The Lions Club haven't been able to have their meetings. Due to this a lot of the members haven't come back. Council hasn't given the Carols a grant this year. The Carols are scheduled for 3 December 2022 at Seaham Park.

8 Meeting Schedule for 2023

Proposed meeting dates for 2023 are:

- Wednesday 22 February 2023 at 11am.
- Wednesday 31 May 2023 at 11am.
- Wednesday 30 August 2023 at 11am.
- Wednesday 22 November at 11am.

Agreed.

Meeting closed 11.52am with LA thanking all members for their attendance and contribution throughout 2022 and wishing them a safe and happy festive season.

ITEM	ISSUE	RESPONSIBILITY
1	Potential for RFS training day with Hanson & local residents (currently on hold due to COVID restrictions)	NR
2	Contact Andrew Campbell, Port Stephens Council and invite to the next CCC meeting to present on the pathway design and costing.	LA
3	Advise of the species of trees that are to be planted on site.	BP
4	JK to complete meeting declarations.	LA
5	Link to approved Hanson documentation to be provided to LA	BP